Cycle: Area:

Script Number: 1.44.0 Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By: Last Date Modified:

Scenario Description: Publications Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Publications and view Data Sheet for FP/Publications.	TeamSite Templating Client is launched with correct DCT.				
6	Select Level One from the Page Level drop-down list in the upper left-hand corner of the template.	Team site dynamically creates the appropriate template. All corresponding inlines and callouts for the Page Level One selection are displayed.				
7	Input the text "Publications" into the Main Header textbox. Also input the text "This is a test" into the Description Text area.	The required fields are populated with the test data.				
8	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
9	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
10	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				

11	Repeat steps 9 and 10 until all	All edits/updates to Publications			
	necessary content is captured.	template are completed.			
12	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
13	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
14	Select the newly created DCR	Correct workflow should be			
	and choose File-> Launch	launched.			
	Workflow from the TeamSite				
	Templating dropdown menu.				
15	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
16	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
		to the Approver.			
17	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 16.	GUI opens and DCR job should			
		be listed in To Do List			
18	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
		Reviewer.			
19	Repeat step 16 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
	Internal Approver.				
20	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the Publications page.			
	production.				

Cycle: Area:

Script Number: 2.0

Prepared By: Teale L. Taggart

Date: 07/29/02 Modified By:

Last Date Modified:

Scenario Description: Interest Rates Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Interest Rates	TeamSite Templating Client is launched with correct DCT.				
6	Select Level One from the Page Level drop-down list in the upper left-hand corner of the template.	Team site dynamically creates the appropriate template. All corresponding inlines and callouts for the Page Level One selection are displayed.				
7	Input the text "Interest Rates" into the Main Header textbox. Also input the text "This is a test" into the Description Text area.	The required fields are populated with the test data.				
8	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
9	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
10	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				

11	Repeat steps 9 and 10 until all	All edits/updates to Publications			
**	necessary content is captured.	template are completed.			
	necessary content is captured.	template are completed.			
12	Input today's date in yyyy-mm-dd	The required field is populated			
	format into the Last Modified Date	with today's date.			
	field.				
13	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
14	Navigate to the correct path and	The DRT is saved into proper			
	select save.	directory.			
15	Select the newly created DCR	Correct workflow should be			
	and choose File-> Launch	launched.			
	Workflow from the TeamSite				
	Templating dropdown menu.				
16	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
17	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
		to the Approver.			
18	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 17.	GUI opens and DCR job should			
		be listed in To Do List			
19	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
		Reviewer.			
20	Repeat step 17 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
	Internal Approver.				
21	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the Interest Rates page.			
	production.				

Cycle: Area:

Script Number: 4.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: FMS/Data Mart/NSLDS "User Button Pages" Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role =	Sucessful login, browser based				
	'Editor'	GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select FMS/Data Mart/NSLDS "User Button Pages" Template.	TeamSite Templating Client is launched with correct DCT.				
6	Select Level One from the Page Level drop-down list in the upper left-hand corner of the template.	Team site dynamically creates the appropriate template. All corresponding inlines and callouts for the Page Level One selection are displayed.				
7	Input the text "FMS Quick Access" into the Header 1 textbox. Also input the text "What is FSA" into the Header 2 textbox.	The required fields are populated with the test data.				
8	Input the text "This is a test" into the Despcription field.	The text "This is a test" appears in the Description field.				
9	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
10	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
11	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				

	<u> </u>	T	I	1	-	1	-
12	Repeat steps 10 and 11 until all	All edits/updates to FMS/Data					
	necessary content is captured.	Mart/NSLDS "User Button Pages"					
		template are completed.					
10	NI CHE II II CHE	All 1: C 11					
13	Next, fill in all callouts and inlines	All corresponding fields are					
	for the second replicant box with	populated in Replicant Box 2.					
	the appropriate information.						
14	Click on the '+' button at the	Another replicant box is added					
14	bottom of the replicant box.	below the previous replicant box.					
	bottom of the replicant box.	below the previous replicant box.					
15	Fill in all callouts and inlines for	All corresponding fields are					
10	the next replicant box with the	populated in next replicant box.					
	appropriate information.	populated in flext replicant box.					
16	Repeat steps 14 and 15 until all	All edits/updates to FMS/Data					
	necessary content is captured.	Mart/NSLDS "User Button Pages"					
	,	template are completed.					
		tompiate are completed.					
17	Select a content type (FMS, Data	The content type is captured. The					
	Mart, NSLDS) from the drop-down	application server renders the					
	list in the Content Type field.	content to the approriate location.					
18	Input today's date in yyyy-mm-dd	The required field is populated					
	format into the Last Modified Date	with today's date.					
	field.						
19	Select Level Two from the Page	Team site dynamically creates					
	Level drop-down list in the upper	the appropriate template. All					
	left-hand corner of the template.	corresponding inlines and callouts					
		for the Page Level Two selection					
		are displayed.					
20	Input the text "Lender Reporting"	The required fields are populated					
	into the Header textbox. Also	with the test data.					
	input the text "This is a test" into						
	the Description Text area.						
21	Next, fill in all callouts and inlines	All corresponding fields are		+ -			_
£1		. 0					
	for the first replicant box with the appropriate information.	populated in Replicant Box 1.					
22	Click on the '+' button at the	Another replicant box is added		+		-	+
مد	bottom of the replicant box.						
	bottom of the replicant box.	below the previous replicant box.					
23	Fill in all callouts and inlines for	All corresponding fields are		+			+
	the next replicant box with the	populated in next replicant box.					
	appropriate information.	populated in none replicant box.					
24	Repeat steps 23 and 24 until all	All edits/updates to FMS/Data		1			
	necessary content is captured.	Mart/NSLDS "User Button Pages"					
	,	template are completed.					
25	Next, fill in all callouts and inlines	All corresponding fields are					
	for the second replicant box with	populated in Replicant Box 2.					
	the appropriate information.	· '					

26	Click on the '+' button at the	Another replicant box is added			
20	bottom of the replicant box.	below the previous replicant box.			
	bottom of the replicant box.	below the previous replicant box.			
27	Fill in all callouts and inlines for	All corresponding fields are			
	the next replicant box with the	populated in next replicant box.			
	appropriate information.	populated in next replicant bex.			
28	Repeat steps 26 and 27 until all	All edits/updates to FMS/Data			
20	necessary content is captured.	Mart/NSLDS "User Button Pages"			
	necessary content is captured.				
		template are completed.			
29	Select a content type (FMS, Data	The content type is captured. The			
	Mart, NSLDS) from the drop-down	application server renders the			
	list in the Content Type field.	content to the approriate location.			
	not in the coment type note.	coment to the apprenate resultern			
30	Input today's date in yyyy-mm-dd	The required field is populated			
	format into the Last Modified Date	with today's date.			
	field.				
31	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
32	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
33	Select the newly created DCR	Correct workflow should be			
	and choose File-> Launch	launched.			
	Workflow from the TeamSite				
	Templating dropdown menu.				
34	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
35	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
	mom and drop domination	to the Approver.			
36	Login to TeamSite as the	Successful login, browser based		1	
	Approver selected in step 35.	GUI opens and DCR job should			
	1 444.000 000000000000000000000000000000	be listed in To Do List			
37	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
		Reviewer.			
38	Repeat step 35 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
	Internal Approver.				
39	Go to the corresponding URL and	FP Portal's website is displayed	+		
30	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the FMS/Data Mart/NSLDS User			
	production.	Button Pages.			
	production.	Dullott Fayes.			1

Cycle: Area:

Script Number: 6.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: Organization Chart Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based				
2	If this is second pass, edit	GUI opens				
L	previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Organization Chart Template.	TeamSite Templating Client is launched with correct DCT.				
6	Select Level One from the Page Level drop-down list in the upper left-hand corner of the template.	Team site dynamically creates the appropriate template. All corresponding inlines and callouts for the Page Level One selection are displayed.				
7	Input the following text into the appropriate fields: Header: Financial Partners Organization Chart Description: This is a test Employee Name: Jane Doe Employee Title: Assistant Location: DC	The required fields are populated with the test data.				
8	Input today's date in yyyy-mm-dd format into the Last Modified Date field.	The required field is populated with today's date.				
9	Select a content type (FP, Students, Schools, CIO, CFO) from the drop-down list in the Content Type field.	The content type is captured. The application server renders the content to the approriate location.				

10	0 1 (1 17 (11 0	T		1	1
10	Select Level Two from the Page	Team site dynamically creates			
	Level drop-down list in the upper	the appropriate template. All			
	left-hand corner of the template.	corresponding inlines and callouts			
		for the Page Level Two selection			
		are displayed.			
11	Input the following text into the	The required fields are populated			
	appropriate fields:	with the test data.			
	Employee Name: Jane Doe				
	Employee Title: Assistant				
	Location: DC				
	Phone Number: (222)222-2222				
	Email: JaneDoe@hotmail.com				
	Email Link:				
	Responsibilities: Assist Deputy				
	Secretary				
12	Input today's date in yyyy-mm-dd	The required field is populated			
	format into the Last Modified Date	with today's date.			
	field.				
13	Select a content type (FP,	The content type is captured. The			
	Students, Schools, CIO, CFO)	application server renders the			
	from the drop-down list in the	content to the approriate location.			
	Content Type field.				
14	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
15	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
16	Select the newly created DCR	Correct workflow should be			
	and choose File-> Launch	launched.			
	Workflow from the TeamSite				
	Templating dropdown menu.				
17	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
18	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
	1 1 7 00	to the Approver.			1
19	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 18.	GUI opens and DCR job should			
		be listed in To Do List			
20	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
	D	Reviewer.			
21	Repeat step 18 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
	Internal Approver.				
22	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the Organization Chart.			
	production.				

Cycle: Area:

Script Number: 3.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By: Last Date Modified:

Scenario Description: Current Activities/What's New Template

 $\textbf{Condition X-ref key: DD} \ (\text{Detailed Design Doc}), \textbf{RTM} \ (\text{Requirements Traceability Matrix})$

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Current Activities/What's New	TeamSite Templating Client is launched with correct DCT.				
6	Select Level One from the Page Level drop-down list in the upper left-hand corner of the template.	Team site dynamically creates the appropriate template. All corresponding inlines and callouts for the Page Level One selection are displayed.				
7	Input the text "What's New" into the Header 1 textbox. Also input the text "This is a test" into the Description Text area.	The required fields are populated with the test data.				
8	Input the text "Projects" into the Section Header 1 field.	The text "Projects" appears in the Section Header 1 field.				
9	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
10	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
11	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				

12	Repeat steps 9 and 10 until all	All edits/updates to Current			
12	necessary content is captured.	Activities/What's New template			
	necessary content is captured.	are completed.			
13	Next, navigate to the "Image" field	Image filename appears in the		-	
10	and browse the TeamSite	"Image" field.			
	repository. Select the appropriate	image nota.			
	image.				
14	Input the appropriate URL into the	URL behind the Image is			
	"Image Link" field. **NOTE: This	captured in the "Image Link" field.			
	URL is the same as the URL in	saptarea iii are iiiiage ziiiik iioiai			
	the "Title Link" field of Replicant				
	Box 1.				
15	Input the appropriate Alt Text for	The appropriate text is captured			
	the image into the "Alt Text" field.	in the "Alt Text" field"			
	go				
16	Input the text "Presentations" into	The text "Presentations" appears			
	the Section Header 2 field.	in the Section Header 2 field.			
17	Next, fill in all callouts and inlines	All corresponding fields are			
	for the second replicant box with	populated in Replicant Box 2.			
	the appropriate information.				
18	Click on the '+' button at the	Another replicant box is added			
	bottom of the replicant box.	below the previous replicant box.			
19	Fill in all callouts and inlines for	All corresponding fields are			
	the next replicant box with the	populated in next replicant box.			
	appropriate information.				
20	Repeat steps 18 and 19 until all	All edits/updates to Current			
	necessary content is captured.	Activities/What's New template			
21	0.1.4.4.4.4.4.1.11	are completed.		-	
ZI	Select a content type (Activity,	The content type is captured. The			
	What's New) from the drop-down	application server renders the			
	list in the Content Type field.	content to the approriate location.			
22	Input today's date in yyyy-mm-dd	The required field is populated	+	+	
ee.	format into the Last Modified Date	with today's date.			
	field.	with today's date.			
23	Select Level Two from the Page	Team site dynamically creates			
	Level drop-down list in the upper	the appropriate template. All			
	left-hand corner of the template.	corresponding inlines and callouts			
	ion hand comor of the template.	for the Page Level Two selection			
		are displayed.			
24	Input the text "Lender Payment	The required fields are populated			
	Process Redesign" into the	with the test data.			
	Header textbox. Also input the				
	text "This is a test" into the				
	Description Text area.				
25	Next, fill in all callouts and inlines	All corresponding fields are	 		1
	for the first replicant box with the	populated in Replicant Box 1.			
	appropriate information.	· · · · · · · · · · · · · · · · · · ·			
	1 1 2 2 2 2 2 2 2 2 2			 	

26	Click on the '+' button at the	Another replicant box is added	
	bottom of the replicant box.	below the previous replicant box.	
27	Fill in all callouts and inlines for	All corresponding fields are	
	the next replicant box with the	populated in next replicant box.	
	appropriate information.		
28	Repeat steps 26 and 27 until all	All edits/updates to Current	
	necessary content is captured.	Activities/What's New template	
29	Court the DOD	are completed.	
29	Save the DCR	A dialog box is presented to the	
		user allowing them to navigate to particular folder.	
30	Navigate to the correct path and	The DCR is saved into proper	
30	select save.	directory.	
31	Select the newly created DCR	Correct workflow should be	
	and choose File-> Launch	launched.	
	Workflow from the TeamSite		
	Templating dropdown menu.		
32	Please verify the drop-down		
	boxes of the workflow form are		
	populated with the correct user		
	groups.		
33	Select the appropriate approver	Press the "Start Workflow"	
	from the drop-down list.	button. An email should be sent	
	Login to TeamSite as the	to the Approver. Successful login, browser based	
	Approver selected in step 33.	GUI opens and DCR job should	
34	Approver selected in step 55.	be listed in To Do List	
	Virtualize or view DCR, approve	DCR should not appear in To Do	+
	DCR, Refresh work area	list, email is sent to Following	
35	, , , , , , , , , , , , , , , , , , , ,	Reviewer.	
	Repeat step 33 until DCR is	DCR is pushed through workflow,	
	pushed through workflow by	no more reviewers. Email is sent.	
36	Internal Approver.		
	Go to the corresponding URL and	FP Portal's website is displayed	
	verify that correct information from	with the correct updates made to	
	the DCR has been deployed to	the Current Activities/What's New	
37	production.	page.	

Cycle: Area:

Script Number: 5.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: Community Members Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role =	Sucessful login, browser based				
	'Editor'	GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Community Members	TeamSite Templating Client is launched with correct DCT.				
6	Input an Organization Name less than 45 characters in the "Organization Name" textbox.	The organization name is stored in the NAME column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.				
7	Input an Organization Name less than 45 characters in the "Organization Name" textbox.	The organization name is stored in the NAME column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.				
8	Input an Organization's URL in the "Organization Name URL" textbox.	The organization name URL is stored in the URL column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.				

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9	Input an Organization Acronym less than 45 characters in the "Organization Acronym" textbox.	The organization acronym is stored in the ACRONYM column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
10	Select a category type from the Category drop-down list.	The selected Category is stored in the CATEGORY column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
11	Input the first line of the organization's address (less than 45 characters) in the "Organization Address Line One" textbox.	The organization address line one is stored in the ADDRESS_LINE1 column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
12	Input the second line of the organization's address (less than 45 characters) in the "Organization Address Line Two" textbox.	The organization address line two is stored in the ADDRESS_LINE2 column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
13	Input an Organization City less than 45 characters in the "Organization City" textbox.	The organization city is stored in the CITY column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
14	Input an Organization State less than 45 characters in the "Organization State textbox.	The organization state is stored in the STATE column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
15	Input an Organization Region less than 45 characters in the "Organization Region textbox.	The organization's region is stored in the REGION column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.
16	Input an Organization Zip Code less than 45 characters in the "Organization Zip Code" textbox.	The organization zip code is stored in the ZIP_CODE column of the SQL database table. This data will be accessible via SQL statements and search functionality on the Portal.

			1		<u> </u>	
17	Input an Organization Contact	The organization phone number				
	Phone Number in the	is stored in the				
	"Organization Contact Phone	CONTACT_PHONE column of				
	Number" textbox.	the SQL database table. This				
		data will be accessible via SQL				
		statements and search				
		functionality on the Portal.				
18	Input an Organization Contact	The organization email is stored				
	Email in the "Organization	in the CONTACT_EMAIL column				
	Contact Email" textbox.	of the SQL database table. This				
	Contact Email textbox.	data will be accessible via SQL				
		statements and search				
		functionality on the Portal.				
19	Navigate to the correct path and	The DCR is saved into proper				
	select save.	directory.				
20	Select the newly created DCR	Correct workflow should be				
20	and choose File-> Launch	launched.				
	Workflow from the TeamSite	lauricheu.				
21	Templating dropdown menu.					
ZI	Please verify the drop-down					
	boxes of the workflow form are					
	populated with the correct user					
	groups.					
22	Select the appropriate approver	Press the "Start Workflow"				
	from the drop-down list.	button. An email should be sent				
		to the Approver.				
23	Login to TeamSite as the	Successful login, browser based				
	Approver selected in step 22.	GUI opens and DCR job should				
		be listed in To Do List				
24	Virtualize or view DCR, approve	DCR should not appear in To Do				
	DCR, Refresh work area	list, email is sent to Following				
		Reviewer.				
25	Repeat step 22 until DCR is	DCR is pushed through workflow,				
	pushed through workflow by	no more reviewers. Email is sent.				
	Internal Approver.					
26	Go to the corresponding URL and	FP Portal's website is displayed				
	verify that correct information from	and the new community member				
	the DCR has been deployed to	can be found by searching the				
	production.	community member list. The				
	production.	search can be performed by the				
		organization's name, the first				
		letter of the organization's name,				
		the organization's acronym, or by				
		the community in which the				
		particular organization belongs (ie				
		Guaranty Agency, Lender, etc.).				

Cycle: Area:

Script Number: 7.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: Home Page Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role =	Sucessful login, browser based				
	'Editor'	GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Home Page and view Data Sheet for FP/Home Page	TeamSite Templating Client is launched with correct DCT.				
6	Next, navigate to the "Image" field and browse the TeamSite repository. Select the appropriate image to display the homepage title.	Image filename appears in the "Image" field.				
7	Input the appropriate alt text into the "alt text" field.	Alt Text behind the Image is captured in the "Alt Text" field.				
8	Input the text "This is a test" into the "Content Body" field.	The text "This is a test" is captured in the "Content Body" field.				
9	Input the text "Financial Systems" into the FSA Table Title field.	The text "Financial Systems" is displayed in the FSA Table Title field.				
10	Input today's date in yyyy-mm-dd format into the Last Modified Date field.	The required field is populated with today's date.				
11	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				

12	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.	
13	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.	
14	Repeat steps 12 and 13 until all necessary content is captured.	All edits/updates to Publications template are completed.	
15	Save the DCR	A dialog box is presented to the user allowing them to navigate to particular folder.	
16	Navigate to the correct path and select save.	The DCR is saved into proper directory.	
17	Select the newly created DCR and choose File-> Launch Workflow from the TeamSite Templating dropdown menu.	Correct workflow should be launched.	
18	Please verify the drop-down boxes of the workflow form are populated with the correct user groups.		
19	Select the appropriate approver from the drop-down list.	Press the "Start Workflow" button. An email should be sent to the Approver.	
20	Login to TeamSite as the Approver selected in step 19.	Successful login, browser based GUI opens and DCR job should be listed in To Do List	
21	Virtualize or view DCR, approve DCR, Refresh work area	DCR should not appear in To Do list, email is sent to Following Reviewer.	
22	Repeat step 19 until DCR is pushed through workflow by Internal Approver.	DCR is pushed through workflow, no more reviewers. Email is sent.	
23	Go to the corresponding URL and verify that correct information from the DCR has been deployed to production.	FP Portal's website is displayed with the correct updates made to the Home Page.	

Cycle: Area:

Script Number: 8.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: Right Nav Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Right Nav and view Data Sheet for FP/Right Nav	TeamSite Templating Client is launched with correct DCT.				
6	Input the text "What's New" in the Header field.	The text "What's New" is displayed in the Header field.				
7	Input the text "This is a test" into the "Abstract" field.	The text "This is a test" is captured in the "Abstract" field. This field captures the text that is displayed in the box on the homepage.				
8	Input the URL for the Image described in the following step.	The URL for the image is captured in the "Image URL" field.				
9	Next, navigate to the "Image" field and browse the TeamSite repository. Select the appropriate image to display in the right nav bar of the homepage.	Image filename appears in the "Image" field.				
10	Input the appropriate alt text into the "alt text" field.	Alt Text behind the image is captured in the "Alt Text" field.				

11	Select a content type	The content type is captured. The		
	(Publications, Feedback, What's	application server renders the		
	New) from the drop-down list in	content to the approriate location.		
	the Content Type field.			
12	Input today's date in yyyy-mm-dd	The required field is populated		
	format into the Last Modified Date	with today's date.		
	field.			
13	Save the DCR	A dialog box is presented to the		
		user allowing them to navigate to		
		particular folder.		
14	Navigate to the correct path and	The DCR is saved into proper		
	select save.	directory.		
15	Select the newly created DCR	Correct workflow should be		
	and choose File-> Launch	launched.		
	Workflow from the TeamSite			
	Templating dropdown menu.			
16	Please verify the drop-down			
	boxes of the workflow form are			
	populated with the correct user			
	groups.			
17	Select the appropriate approver	Press the "Start Workflow"		
	from the drop-down list.	button. An email should be sent		
		to the Approver.		
18	Login to TeamSite as the	Successful login, browser based		
	Approver selected in step 17.	GUI opens and DCR job should		
		be listed in To Do List		
19	Virtualize or view DCR, approve	DCR should not appear in To Do		
	DCR, Refresh work area	list, email is sent to Following		
		Reviewer.		
	Repeat step 17 until DCR is	DCR is pushed through workflow,		
	pushed through workflow by	no more reviewers. Email is sent.		
20	Internal Approver.			
	Go to the corresponding URL and	FP Portal's website is displayed		
	verify that correct information from	with the correct updates made to		
	the DCR has been deployed to	the Right Navigation Bar.		
21	production.			

Cycle: Area:

Script Number: 9.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: General Content Template

 $\textbf{Condition X-ref key: DD} \ (\text{Detailed Design Doc}), \textbf{RTM} \ (\text{Requirements Traceability Matrix})$

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select General Content and view Data Sheet for FP/General Content	TeamSite Templating Client is launched with correct DCT.				
6	Input the text "Notices" in the Header field.	The text "Notices" is displayed in the Header field.				
7	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
8	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
9	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				
10	Repeat steps 8 and 9 until all necessary content is captured.	All edits/updates to the General Content template are completed.				
11	Select a content type (About Us, Customer Service, Privacy, Security, Notices) from the drop- down list in the Content Type field.	The content type is captured. The application server renders the content to the approriate location.				

12	Save the DCR	A dialog box is presented to the user allowing them to navigate to			
		particular folder.			
13	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
14	Select the newly created DCR	Correct workflow should be			
	and choose File-> Launch	launched.			
	Workflow from the TeamSite				
	Templating dropdown menu.				
15	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
16	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
		to the Approver.			
	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 16.	GUI opens and DCR job should			
17		be listed in To Do List			
	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
18		Reviewer.			
	Repeat step 16 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
19	Internal Approver.				
	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the page selected from the drop-			
20	production.	down.			

Cycle: Area:

Script Number: 10.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By: Last Date Modified:

Scenario Description: Site Map Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Site Map and view Data Sheet for FP/Site Map	TeamSite Templating Client is launched with correct DCT.				
6	Input the text "Site Map" in the Header field.	The text "Site Map" is displayed in the Header field.				
7	Next, input "Help" in the Functional Area Title of the first replicant box.	The Functional Area Title "Help" is populated in Replicant Box 1.				
8	Input a URL in the Functional Area Link field of the first replicant box.	The URL behind the Functional Area Title is captured in the Functional Area Link field.				
9	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				
10	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.				
11	Repeat steps 9 and 10 until all necessary content is captured.	All edits/updates to the first Replicant Box of the Site Map template are completed.				
12	Next, input "Contact Resources" in the Secondary Page Title of the second replicant box.	The Secondary Page Title "Organization Chart" is populated in Replicant Box 2.				_

13	Input a URL in the Secondary	The URL behind the Secondary			
	Page Link field of the second	Page Title is captured in the			
	replicant box.	Secondary Page Link field.			
14	Click on the '+' button at the	Another replicant box is added			
	bottom of the replicant box.	below the previous replicant box.			
	bottom of the replicant box.	below the previous replicant box.			
15	Fill in all callouts and inlines for	All corresponding fields are			
	the next replicant box with the	populated in next replicant box.			
	appropriate information.				
16	Repeat steps 14 and 15 until all	All edits/updates to the second			
	necessary content is captured.	Replicant Box of the Site Map			
		template are completed.			
17	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
18	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
19	Select the newly created DCT and	Correct workflow should be			
	choose File-> Launch Workflow	launched.			
	from the TeamSite Templating				
	dropdown menu.				
20	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
21	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
		to the Approver.			
22	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 21.	GUI opens and DCR job should			
		be listed in To Do List			
	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
23		Reviewer.			
	Repeat step 21 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
24	Internal Approver.				
	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the page selected from the drop-			
25	production.	down.			

Cycle: Area:

Script Number: 11.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By:

Last Date Modified:

Scenario Description: Contact Resources Template

Condition X-ref key: DD (Detailed Design Doc), RTM (Requirements Traceability Matrix)

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)	
1	Login to TeamSite as User Role =	Sucessful login, browser based				
	'Editor'	GUI opens				
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.					
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category				
4	Select FP	Dialog Box prompts selection of Data Type				
5	Select Contact Resources Template.	TeamSite Templating Client is launched with correct DCT.				
6	Input the text "Contact Resources" in the Header field.	The text "Contact Resources" is displayed in the Header field.				
7	Input the following text into the appropriate fields: Regional Director: Jane Doe RD Email: JaneDoe@hotmail.com RD Email Link: Regional Office Number: (202) 222-2222 Regional Mailing Address: 1111 A St. Washington, DC 20002 States in Region: SC, NC, DC, MA, NY, NJ	The required fields are populated with the test data.				
8	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.				
9	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.				

10	Fill in all callouts and inlines for	All corresponding fields are				
11	the next replicant box with the	populated in next replicant box.				
	appropriate information.	populated in flext replicant box.				
	Repeat steps 9 and 10 until all	All edits/updates to Contact				
	necessary content is captured.	Resources template are				
	indeedsary content is captured.	completed.				
12	Next, navigate to the "Image" field	Image filename appears in the				
	and browse the TeamSite	"Image" field.				
	repository. Select the appropriate					
	image to display next to the					
	contact information.					
13	Input the appropriate alt text into	Alt Text behind the image is				
	the "alt text" field.	captured in the "Alt Text" field.				
14	Select a Region (Western,	The appropriate region is				
	Southern, Northern, Eastern) from	captured. The application server				
	the drop-down list in the Region	renders the content to the				
	field.	approriate location.				
15	Input today's date in yyyy-mm-dd	The required field is populated				
	format into the Last Modified Date	with today's date.				
	field.					
16	Save the DCR	A dialog box is presented to the				
		user allowing them to navigate to				
		particular folder.				
17	Navigate to the correct path and	The DCR is saved into proper				
	select save.	directory.				
18	Select the newly created DCR	Correct workflow should be				
	and choose File-> Launch	launched.				
[Workflow from the TeamSite					
	Templating dropdown menu.					
19	Please verify the drop-down					
	boxes of the workflow form are					
	populated with the correct user					
	groups.	D 11 10: 114 15 1				
	Select the appropriate approver	Press the "Start Workflow"				
20	from the drop-down list.	button. An email should be sent				
20	Lasia ta Tarancita an tha	to the Approver.				
	Login to TeamSite as the Approver selected in step 20.	Successful login, browser based GUI opens and DCR job should				
21	Approver selected in step 20.					
41	Virtualize or view DCR, approve	be listed in To Do List DCR should not appear in To Do		+		
	DCR, Refresh work area	list, email is sent to Following				
22	DOR, Reliesii work alea	Reviewer.				
	Repeat step 20 until DCR is	DCR is pushed through workflow,		+		
	pushed through workflow by	no more reviewers. Email is sent.				
23	Internal Approver.	no more reviewers. Linaii is sent.				
23	Go to the corresponding URL and	FP Portal's website is displayed				1
	verify that correct information from	with the correct updates made to				
	the DCR has been deployed to	the Contact Resources Page.				
24	production.	ino Contact Nesources i age.				
	production.					<u> </u>

Cycle: Area:

Script Number: 12.0

Prepared By: Teale L. Taggart

Date: 07/18/02 Modified By: Last Date Modified:

Scenario Description: Miscellaneous Template

 $\textbf{Condition X-ref key: DD} \ (\text{Detailed Design Doc}), \textbf{RTM} \ (\text{Requirements Traceability Matrix})$

Pre-checks/Dependencies:

Step	Action	Expected Result	Condition X-ref	RTM X-ref	Status (Pass or Fail)
1	Login to TeamSite as User Role = 'Editor'	Sucessful login, browser based GUI opens			
2	If this is second pass, edit previoulsy created DCR, save, and relaunch workflow, else skip to next step.				
3	Select File -> New Data Record	Dialog Box prompts selection of Data Category			
4	Select FP	Dialog Box prompts selection of Data Type			
5	Select Miscellaneous and view Data Sheet for FP/Misc.	TeamSite Templating Client is launched with correct DCT.			
6	Input the text "Loan and Grant Resources" in the Header field.	The text "Loan and Grant Resources" is displayed in the Header field.			
7	Input the text "This is a test" into the Description field.	The text "This is a test" is captured in the Description field.			
8	Next, fill in all callouts and inlines for the first replicant box with the appropriate information.	All corresponding fields are populated in Replicant Box 1.			
9	Click on the '+' button at the bottom of the replicant box.	Another replicant box is added below the previous replicant box.			
10	Fill in all callouts and inlines for the next replicant box with the appropriate information.	All corresponding fields are populated in next replicant box.			
11	Repeat steps 9 and 10 until all necessary content is captured.	All edits/updates to the Miscellaneous template are completed.			

12	Next, navigate to the "Image" field	Image filename appears in the			
	and browse the TeamSite	"Image" field.			
	repository. Select the appropriate	agee.a.			
	image.				
13	Input the appropriate alt text into	Alt Text behind the Image is			
	the "alt text" field.	captured in the "Alt Text" field.			
14	Select a content type (Loan &	The content type is captured. The	-		
	Grant Resources, Disclaimer,	application server renders the			
	Download Information) from the	content to the approriate location.			
	drop-down list in the Content				
	Type field.				
15	Input today's date in yyyy-mm-dd	The required field is populated			
	format into the Last Modified Date	with today's date.			
	field.				
16	Save the DCR	A dialog box is presented to the			
		user allowing them to navigate to			
		particular folder.			
17	Navigate to the correct path and	The DCR is saved into proper			
	select save.	directory.			
18	Click on the '+' button at the	Correct workflow should be			
	bottom of the replicant box.	launched.			
19	Please verify the drop-down				
	boxes of the workflow form are				
	populated with the correct user				
	groups.				
20	Select the appropriate approver	Press the "Start Workflow"			
	from the drop-down list.	button. An email should be sent			
		to the Approver.			
21	Login to TeamSite as the	Successful login, browser based			
	Approver selected in step 20.	GUI opens and DCR job should			
		be listed in To Do List			
22	Virtualize or view DCR, approve	DCR should not appear in To Do			
	DCR, Refresh work area	list, email is sent to Following			
		Reviewer.			
23	Repeat step 20 until DCR is	DCR is pushed through workflow,			
	pushed through workflow by	no more reviewers. Email is sent.			
	Internal Approver.				
24	Go to the corresponding URL and	FP Portal's website is displayed			
	verify that correct information from	with the correct updates made to			
	the DCR has been deployed to	the page selected from the drop-			
	production.	down.			